NAPS
National Association of Personnel Services

CONTINUING EDUCATION LOG

Individuals holding the Certified Personnel Consultant (CPC) and Certified Temporary-Staffing Specialist (CTS) designations should use this log sheet to track contact hours of training (50) or continuing education units (CEUs) accumulated toward the required 5.0 CEU's. The CEU log sheet should be sent in every three years from the initial date of certification to NAPS headquarters. It is your responsibility to track your continuing education activities. Keep certificates, letters, and transcripts as "back-up" to your log. If NAPS audits your log you will be required then to submit these items. See NAPS continuing education guidelines online at www.recruitinglife.com for additional details.

_____ CPC _____ CTS _____ BOTH

NAME _____

COMPANY NAME _____

CHECK ONE

❑ HOME ADDRESS _____ PHONE _____

❑ BUSINESS

EMAIL ADDRESS _____ ORIGINAL DATE CERTIFIED _____

Continuing education activity (e.g. conference, independent study courses, book review, etc.)	**Date of activity**	**Contact Hours of Training or CEU's awarded**

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Instructions for submission

A $50 recertification fee is required every three years and must be submitted with the log. The log will not be processed without full payment.

Method of Payment

Check enclosed (please make payable to NAPS)

Credit card (circle one) Visa MC AMEX

Name on card _____

Billing address _____

City _____ State_____ Zip_____

Card # _____

Expiration date _____

Signature _____

NAPS
Approved Continuing Education

Send to: NAPS, P.O. Box 2128 The Village At Banner Elk, Suite 108 Banner Elk, NC 28604
Phone: (828) 898-4929 Fax: (828) 898-8098